

**Title:** Home Visitor Volunteer

**Responsible to:** Adoption Officer, Foster Care Coordinator and the Volunteering & Foster Caring Manager

**Location:** Mayhew Trenmar Gardens and other locations throughout London

### Overview

Home Visitor Volunteers are an essential part of the rehoming/fostering process. To ensure all adopter and foster carer homes are safe and suitable, we ask our home visitor volunteers to visit the home of those wanting to adopt/foster. You will be required to fill out a form which you will need to send back to Mayhew via email. All adopters and foster carers will also require a post home visit to ensure everything is going well.

### Main Duties

- To carry out effective pre and post home visits.
- To verify the information gathered within the adoption/foster interview by the CAO or Volunteer & Foster Caring Manager.
- To interpret and apply Mayhew re-homing guidelines.
- To promote responsible pet ownership.
- To act as our eyes and ears in the home.
- To feedback concerns or problems with any pre or post home visits to the CAO.
- To respect Mayhew decisions and advice on re-homing/fostering animals

### Feedback

To provide feedback to the Adoption Officer, Foster Care Coordinator or Volunteering & Foster Caring Manager about how the home visit went using a structured form.

### Time Commitment Required

- Minimum commitment 6 months
- It is entirely dependant on the availability of each home visitor how many home visits they wish to do.
- Once agreed to carry out a home visit, contacting the adopter/foster carer within 48 hours to schedule a home visit.
- An induction to this role will be necessary. The induction usually take no more than 2 hours.

### Dress Code

- Be mindful of wearing jewellery and open toe shoes when doing post home visit checks, as these can be health and safety hazards around animals.

- Ability to work as part of a team and follow instructions
- A commitment to the work of Mayhew and our policies
- Trustworthy and reliable
- Knowledge of basic Cat and or Dog behaviours required.
- Confident using a computer (emails and filling in word documents)

### **Personal and Professional Development**

- Opportunity to meet and learn from new people with similar interests
- Become involved in the community
- Apply personal skills and experiences to help in a positive way

### **Expenses**

Please be aware that we are unable to pay volunteer expenses at this current time.

### **How to Apply**

Please complete an online application form by clicking the link below:

**[APPLY HERE](#)**

or to request a hard copy application form please email:

[volunteer@mayhewanimalhome.org](mailto:volunteer@mayhewanimalhome.org)