

**Title:** Home Visitor Volunteer

**Responsible to:** Adoption Officer, Foster Care Coordinator and the Volunteering & Foster Caring Manager

**Location:** Volunteers own home and other locations throughout London

### Overview

If you love animals, want to make a difference in the community but need more flexibility with your volunteering hours, then this is the role for you! Home Visitor Volunteers are an essential part of the rehoming/fostering process. To ensure all adopter and foster carer homes are safe and suitable, we ask our home visitor volunteers to either visit the home or carry out a virtual visit of those wanting to adopt/foster. You will be required to fill out a form which you will need to send back to Mayhew via email. All adopters and foster carers will also require a post home visit to ensure everything is going well.

**Please note, we are only able to accept applications from those who are over 18 years of age.**

### Main Duties

- To carry out effective pre and post home visits
- To verify the information gathered within the adoption/foster interview by the CAO or Volunteer & Foster Caring Manager
- To interpret and apply Mayhew re-homing guidelines
- To promote responsible pet ownership
- To act as our eyes and ears in the home
- To feedback concerns or problems with any pre or post home visits to the Adoption Officer
- To respect Mayhew decisions and advice on re-homing/fostering animals



### Feedback

To provide feedback to the Adoption Officer, Foster Care Coordinator or Volunteering & Foster Caring Manager about how the home visit went using a structured form.

### Reasonable Expectations

- There is no length of time commitment, however, the longer you volunteer with Mayhew the more you will learn and the more beneficial it will be for us as a charity. Please note a volunteer can stop volunteering at any time
- It is entirely dependent on the availability of each home visitor as to how many home visits they wish to do each week/month
- Once agreed to carry out a home visit, you will be responsible for contacting the adopter/foster carer within 48 hours to schedule a home visit
- An induction to this role will be necessary, this should take no longer than 2 hours

### Dress Code

- Be mindful of wearing jewellery and open toe shoes when doing post home visit checks, as these can be health and safety hazards around animals.



### Desirable Experience

- Ability to work as part of a team and follow instructions
- A commitment to the work of Mayhew and our policies
- Trustworthy and reliable
- Knowledge of basic Cat and or Dog behaviours required.
- Confident using a computer (emails and filling in word documents)
- Confident using WhatsApp

### Personal and Professional Development

- An opportunity to meet and learn from new people with similar interests
- Become involved in the community
- Apply personal skills and experiences to help in a positive way
- Gain knowledge in animal welfare
- Volunteers can ask for a reference at the end of their volunteer role

### Expenses

Please be aware that we are unable to pay volunteer expenses at this current time.

### How to Apply

Please complete an online application form by clicking the link below:

**[APPLY HERE](#)**

or to request a hard copy application form please email: [volunteer@mayhewanimalhome.org](mailto:volunteer@mayhewanimalhome.org)

